

SETNS 2021/2022

This document outlines a detailed plan for the day to day running of our school. Our main priority in creating this is to enable our school to open every day and for all children and staff to return safely. We understand that adhering to this plan will be inconvenient at times but it is essential that we all work cooperatively in order to have our children back in school together. We have put a lot of work into the details of this plan with the Staff, the Board of Management and the Parents' Association Council all contributing.



Staggered School Day

Not all children will arrive to and depart from school at the same time. We will return to school on a staggered day. We have tried to do this in a manner that is most convenient to both parents and staff.

MORNING ARRIVAL

In order to accommodate siblings, **children with the same surname will arrive together**. Children will not gather in the yard at morning drop off, they will go straight to class. Classes will be assigned ***specific doors** to arrive at their allocated time (8:20, 8:30 or 8:40am) where staff will meet and assist them. School grounds are not accessible until 8:20am.

For this to work effectively it is essential that we all arrive on time at our allocated time each day.

Children with surnames A-F: Arrive at 8:20am
Children with surnames G-M: Arrive at 8:30am
Children with surnames N-Z: Arrive at 8:40am

*Please note arrival doors on map below.

(Teachers will be in touch on the day before school reopens to tell children where their class is located.

AFTERNOON COLLECTION

At the end of the day, collection times will be staggered 10 minutes apart as follows:

1:00pm Senior Infants
1:10pm Junior Infants & Stepping Stones Jnr
2:00pm 4th, 5th & 6th Classes
2:10pm 1st – 3rd Classes & Stepping Stones Snr

*Please note collection locations on map below.

These allocated morning arrival slots do not apply to Stepping Stones pupils. The door to Stepping Stones will be open from 8:20am so those pupils can enter the classroom from then.

Parents on the school grounds – Please wear a mask at all times.

Where possible, please drop children at the gate closest to their *entrance door, avoiding the need to enter the school grounds. At collection time, there will be bollards marking zones for children only where parents are asked not to access. We ask for your cooperation with this. Please try to limit your time on the school grounds and remember to keep socially distant from other parents and staff and children. It is crucial that there are no large gatherings of parents at drop off / collection times. Dogs are not permitted on the school grounds.

Under no circumstances can parents enter the school building with their children. We understand that this is difficult, but it is imperative that we only have staff and pupils in the building.

There will be communication to Junior Infant parents outlining how they can visit their child's class on the Wednesday before school re-opens. Going forward, no parents will be allowed within the building in order to ensure the safety and wellbeing of all our pupils and staff.

Note: All staff, pupils, parents, contractors and visitors have a responsibility both as individuals and collectively to have due regard for their own health and safety and that of others and to assist with the implementation of the Covid-19 Response Plan and associated control measures.

What will the classrooms look like?

For Infants to 2nd Class the classrooms will not look all that different from before. There will still be groups as before.

For 3rd to 6th Class the classrooms will look a little different. We cannot have groups, 2 children will sit at either end of a desk, spaced away from other children.

What about PPE?

All staff will be required to wear face coverings when a physical distance of 2m cannot be maintained. All SNAs will wear face coverings. Children are not required to wear PPE, however all children have the option of wearing a face mask within the classroom.

Yard Time

Not all classes will be on the yard at any one time. Yard times will be staggered to limit interaction between bubbles. This means each class will have its own section on yard and therefore more space in which the children can play.

Hand Hygiene

We will promote hand hygiene with the children at all times. We will have plenty of hand sanitiser in school. Children will be permitted to bring their own sanitiser.

Cleaning

Our school will be thoroughly cleaned each day – tables, chairs, bathrooms, floors and all 'touch points.'

Homework

Teachers will be in contact regarding procedures and systems for assigning homework.

Absences due to suspected Covid-19 or issues relating to this:

School policy will be followed in regards to sending work home. Priority during the first few weeks of September will be given to settling in, and this will not allow for teachers to facilitate any outside learning activities.

Only those who have exceptional circumstances will have work sent home, this will be looked at on a case by case basis. An overview of the week's work being covered in class will be emailed to them and books will be available for collection from the school. Should the school close again completely then staff will revert to the model used in recent months.

Communication:

We understand that parents will have many concerns about children returning to school. In order to address concerns of parents and staff as they crop up, we have the following systems in place. Any questions or concerns are to be addressed to the class teacher (via email info@stepasideetns.ie). The teacher will share these with the Covid Representative for their class group. The SETNS Covid Committee will meet as necessary to address any issues. They will provide feedback to staff which will follow on to relevant parents.

Please note that this document is subject to change and that any big updates will be communicated by email through Aladdin as per our communication policy.

We ask that all parents cooperate with the school. Our main objective is to keep the virus out of the school and ensure the Health and Safety of our staff and pupils.

Bubbles

Each individual class of children and their teacher is a bubble. We must limit interaction between bubbles in school and on yard.

After School Activities

Unfortunately, after school activities are still paused for now.

Travel

In such instances that you or your child have travelled outside of Ireland, you are advised to consult and follow latest Government advices in relation to foreign travel.

Pods

Groups of children within the class bubble are referred to as a Pod. At SETNS we anticipate that classes will have 3 or 4 pods, made up of about 7 or 8 children per pod.

Pods are formed for the sharing of equipment. Children from different pods can play and interact on yard.

What if I am late?

Please do not be late. However we understand that exceptional events arise. If the doors are closed please send your child to the Main Reception (Door A on the map).

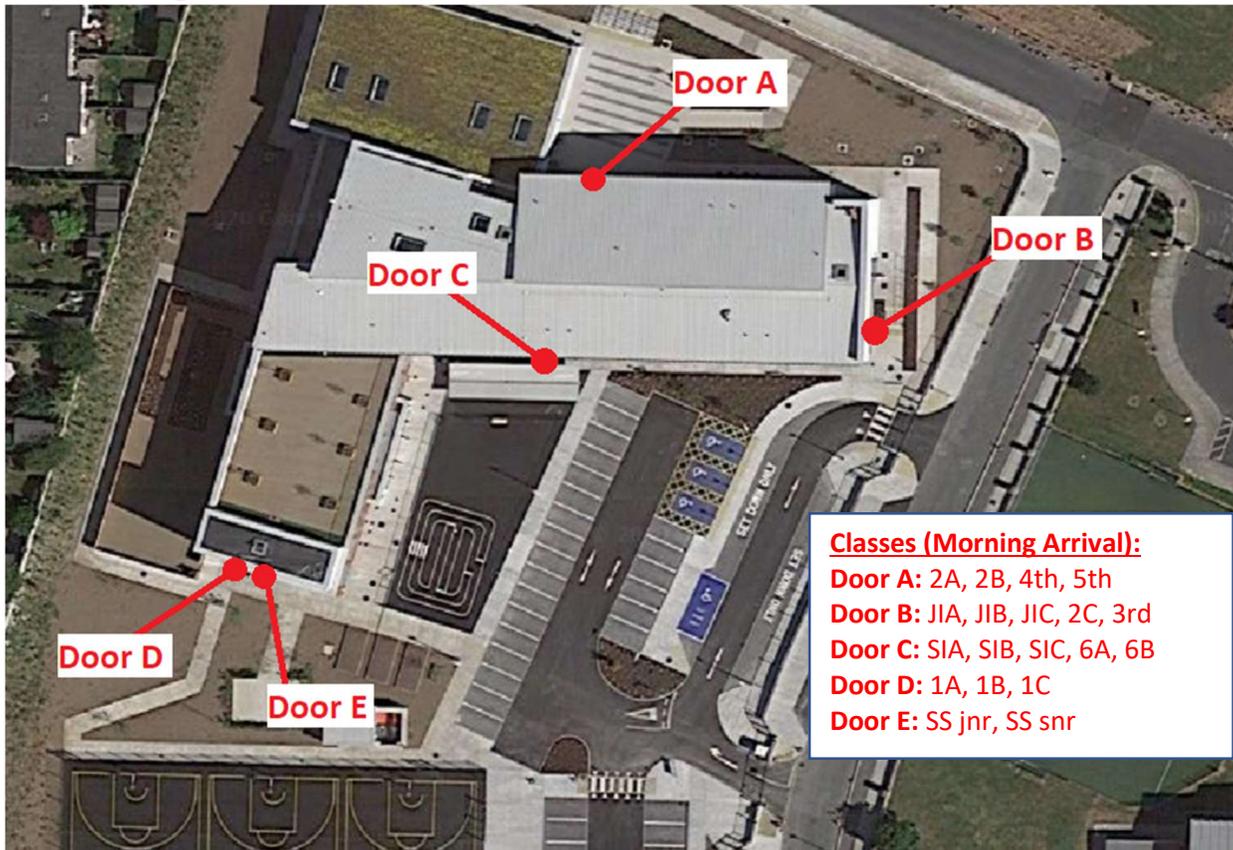
How do I feel today? Can I come to School?

Any child who feels unwell should not come to school. Staff and pupils that have symptoms are not to attend school, they should phone their doctor and follow HSE guidance on self-isolation. Guidance states that any child who presents with any symptoms of Covid-19 at school is to be sent home.

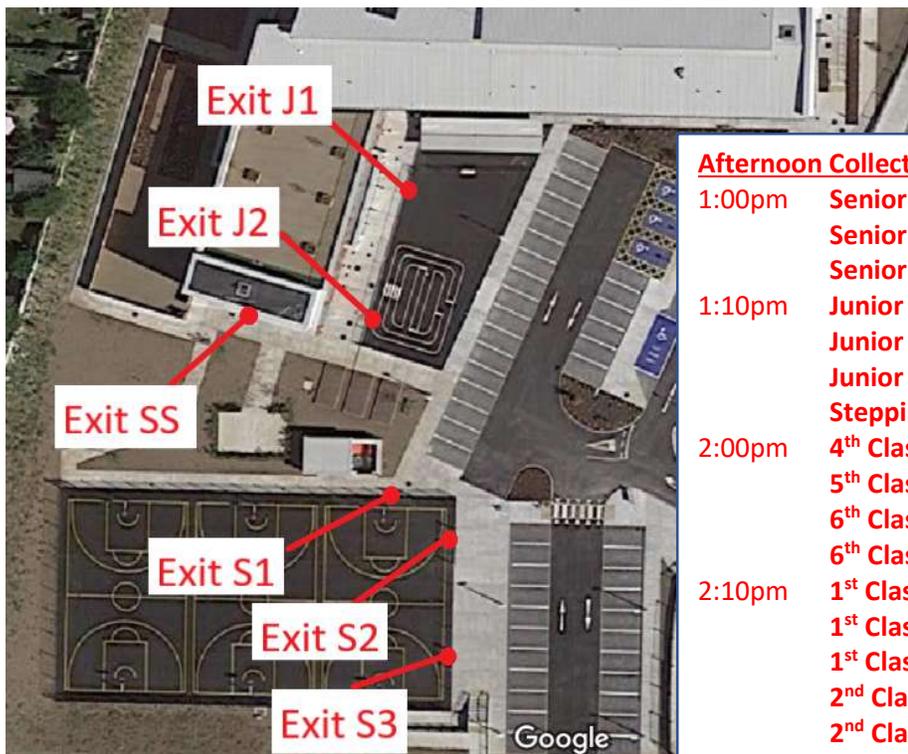
Pencil Case & Boxes

We feel it would be best practice for children to have a pencil case for school and one for home so as to limit the amount of equipment coming in and out of school. Children can leave a pencil case in school at the end of the day.

Morning Arrival Doors.



Afternoon Collection.



Afternoon Collection

- | | |
|--------|---|
| 1:00pm | Senior Infants A (Exit Gate S1)
Senior Infants B (Exit Gate S2)
Senior Infants C (Exit Gate S3) |
| 1:10pm | Junior Infants A (Exit Gate J1)
Junior Infants B (Exit Gate J2)
Junior Infants C (Exit Gate S2)
Stepping Stones Jnr (Exit SS) |
| 2:00pm | 4th Class (Exit Gate J11)
5th Class (Exit Gate S1)
6th Class A (Exit Gate S2)
6th Class B (Exit Gate S3) |
| 2:10pm | 1st Class A (Exit Gate S1)
1st Class B (Exit Gate S2)
1st Class C (Exit Gate S3)
2nd Class A (Exit Gate J2)
2nd Class B (Exit Gate J1)
2nd Class C (Exit Gate J1)
3rd Class (Exit Gate S1)
Stepping Stones Snr (Exit SS). |